

[Official Letterhead of Media Organization]

[Date]

Texas Senate
Secretary of the Senate
P.O. Box 12068
Austin, TX 78711-2068

Dear Secretary:

I certify that:

1. [Reporter's Name] is a representative of [Name of Media Organization] for the 88th Legislature (2023-2024);
2. This representative's duties require [him *or* her] to report primarily on the sessions of the Legislature; and
3. No part of this representative's salary for legislative coverage is paid for by any individual or organization other than [Name of Media Organization].

I may be contacted at [Telephone Number *or* E-mail Address *or* both] if you need additional information.

Sincerely,

[Signature of News Director, Bureau Chief, *or* other senior editorial officer]

[Printed Name of Signatory]

[Title of Signatory]